

Executive 9 November 2021

### **MAYOR'S FORWARD PLAN AND WORK PLAN**

**This Plan** is published in accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. It provides details of key decisions which the Executive will be making during the above period.

A key decision is a decision made by the Mayor either by himself, through his Executive, by individual Executive members or by officers performing an Executive function and is one which either results in the Council incurring expenditure or making savings which are significant (compared to the local authority's budget for the service or function to which the decision relates) or is one which is significant in terms of its effects on communities living or working in an area comprising of two or more wards or electoral divisions in the area. The Council's constitution states that 'significant' includes (a) any decision by the Executive in relation to proposed recommendations to Council to amend the policy framework; (b) any single item of expenditure or savings in excess of £50,000; or (c) any decision which is likely to have a permanent or long term (more than 5 years) effect on the Council or the Borough.

A key decision cannot be made until at least 28 clear days has elapsed between publication of this document and the day the decision is made. An exception to this rule is where such publication of intention is impracticable. In those circumstances the period of 28 clear days may be reduced to 5 clear days provided that the chairman of the Overview and Scrutiny Committee has been informed of the matter and shorter notice has been publicised. If 5 clear days cannot be given then a decision may only be made if the Chairman of the Overview and Scrutiny Committee has agreed to the making of the decision on the grounds that the decision is urgent and cannot unreasonably be deferred.

Where the decision maker is shown to be the Executive, the Executive will comprise of Mayor Mike Starkie and Councillors David Moore as Deputy Mayor, Steven Morgan and Andy Pratt.

Copies of any document listed in the plan will be available from the officer shown in the table when the report is released, subject to them not containing confidential or exempt information.

<b>Report</b>	<b>Who will make the decision</b>	<b>Date on which the decision will be made</b>	<b>Portfolio Holder</b>	<b>Lead Officer</b>	<b>Key Decision</b>	<b>Likely to contain confidential or exempt information</b>
Social Inclusion Annual Report	Council	Council 7 December 2021	Environment, Place and Inclusive Communities Cllr Andy Pratt	Pat Graham – Chief Executive	Yes	No
2020/21 Finance Outturn Report	Council	Council 7 December 2021	Mayor Mike Starkie	Steven Brown – Director of Financial Resources	Yes	No
Surveillance Equipment Policy 2021	Council	Council 7 December 2021	Nuclear & Corporate Services Cllr David Moore	Sarah Pemberton – Director of Corporate Services and Commercial Strategy	Yes	No
Towns Fund Update	Council	Council 7 December 2021	Mayor Mike Starkie	Pat Graham – Chief Executive	Yes	No
2021/22 Finance Report – Quarter 2	Executive	Executive 14 December 2021	Mayor Mike Starkie	Steven Brown – Director of Financial Resources	Yes	No
2021/22 Council Performance Plan – Quarter 2	Executive	Executive 14 December 2021	Nuclear & Corporate Services Cllr David Moore	Sarah Pemberton – Director of Corporate Services and Commercial Strategy	Yes	No

Report	Who will make the decision	Date on which the decision will be made	Portfolio Holder	Lead Officer	Key Decision	Likely to contain confidential or exempt information
Strategic Agreement	Executive	Executive 14 December 2021	Nuclear & Corporate Services Cllr David Moore	Pat Graham – Chief Executive	Yes	Yes
Peoples' Panel	Executive	Executive 14 December 2021	Nuclear & Corporate Services Cllr David Moore	Pat Graham – Chief Executive	No	No
Towns Fund Assurance Framework	Executive	Executive 14 December 2021	Mayor Mike Starkie	Pat Graham – Chief Executive	Yes	No
Hillcrest Community Centre – Proposed Lease	Executive	Executive 14 December 2021	Environment, Place and Inclusive Communities Cllr Andy Pratt	Sarah Pemberton – Director of Corporate Services and Commercial Strategy	No	Np
Draft Budget (incl Amendments to Discretionary Relief Policy, Discount and Premium Policy, Pay Policy Statement)	Council	Executive 25 January 2022  Overview & Scrutiny 3 February 2022  Council 8 February 2022	Mayor Mike Starkie	Steven Brown – Director of Financial Resources	Yes	No

Report	Who will make the decision	Date on which the decision will be made	Portfolio Holder	Lead Officer	Key Decision	Likely to contain confidential or exempt information
2021/22 Council Performance Plan – Quarter 3	Executive	Executive 1 February 2022	Nuclear & Corporate Services Cllr David Moore	Sarah Pemberton – Director of Corporate Services and Commercial Strategy	Yes	No
2021/22 Finance Report – Quarter 3	Executive	Executive 1 February 2022	Mayor Mike Starkie	Steven Brown – Director of Financial Resources	Yes	No
Health and Safety Monitoring Half Yearly Report 1 <sup>st</sup> Jul – 31 <sup>st</sup> Dec '21	Executive	Executive 1 February 2022	Nuclear & Corporate Services Cllr David Moore	Pat Graham – Chief Executive	No	No
Update to Climate Action Plan	Executive	Executive 1 February 2022	Environment, Place and Inclusive Communities Cllr Andy Pratt	Pat Graham – Chief Executive	Yes	No
Budget (incl Amendments to Discretionary Relief Policy, Discount and Premium Policy, Pay Policy Statement	Council	Council ( <b>Prov</b> ) 22 February 2022	Mayor Mike Starkie	Steven Brown – Director of Financial Resources	Yes	No

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2021/22 Council Performance Plan – Quarter 4	Executive	Executive May 2022	Nuclear & Corporate Services Cllr David Moore	Sarah Pemberton – Director of Corporate Services and Commercial Strategy	Yes	No
2021/22 Finance Report – Quarter 4	Executive	Executive May 2022	Mayor Mike Starkie	Steven Brown – Director of Financial Resources	Yes	No
Outside Bodies Annual Report	Council	Overview & Scrutiny May 2022  Council June 2022	Nuclear & Corporate Services Cllr David Moore	Sarah Pemberton – Director of Corporate Services and Commercial Strategy	No	No
Annual Scrutiny Report	Council	Overview & Scrutiny May 2022  Council June 2022	Nuclear & Corporate Services Cllr David Moore	Sarah Pemberton – Director of Corporate Services and Commercial Strategy	No	No
Health and Safety Monitoring Half Yearly Report 1 <sup>st</sup> Jan – 30 <sup>th</sup> Jun '22	Executive	Executive July 2022	Nuclear & Corporate Services Cllr David Moore	Pat Graham – Chief Executive	No	No

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2022/23 Council Performance Plan – Quarter 1	Executive	Executive August 2022	Nuclear & Corporate Services Cllr David Moore	Sarah Pemberton – Director of Corporate Services and Commercial Strategy	Yes	No
2022/23 Finance Report – Quarter 1	Executive	Executive August 2022	Mayor Mike Starkie	Steven Brown – Director of Financial Resources	Yes	No
2022/23 Council Performance Plan – Quarter 2	Executive	Executive November 2022	Nuclear & Corporate Services Cllr David Moore	Sarah Pemberton – Director of Corporate Services and Commercial Strategy	Yes	No
2022/23 Finance Report – Quarter 2	Executive	Executive November 2022	Mayor Mike Starkie	Steven Brown – Director of Financial Resources	Yes	No