

## Notice of Decisions Taken Under Delegated Powers by the Executive on Monday, 9 December 2019

NOTES: The deadline for calling in any of these decisions is 5.00 pm on 19 December 2019.

A copy of the Executive agenda setting out all the reports has previously been circulated to all Members of the Council.

Officers are asked to read this Decision Notice, as it is the responsibility of the Officer named in the Action Column to ensure that the appropriate action is taken.

If you require further information on any issue, please contact the Officer named in the right hand column. For general information or to obtain a copy of any documentation please contact Democratic Services.

**Present:** Mike Starkie (Mayor); Councillors David Moore (Deputy Mayor), Gwynneth Everett, Michael McVeigh and Steven Morgan.

**Apologies for Absence:** Clinton Boyce, Solicitor; Stephanie Shaw, Electoral and Democratic Services Manager.

**Officers Present:** Pat Graham, Chief Executive; Julie Betteridge, Executive Director Operations; Sarah Pemberton, Head of Governance and Commercial (Monitoring Officer); Steven Brown, Chief Financial Officer; Mike Graham, Political Advisor; Andrew Clarke, Communications and Engagement Manager; Clive Willoughby, Democratic Services Officer; James Young, Scrutiny Officer; Michaela Peet, Assistant Solicitor; Claire Dunn, HR Manager and Katie Longworth, Occupational Health and Safety Advisor.

**Statements of Decisions** – The Statements of Decisions made on the 4 November 2019 were signed by the Mayor as a correct record.

**Arrangement of Agenda** – It was agreed that Agenda Item 14 (People Strategy) would not be heard in Private, but in Public session and taken after Agenda Item 7.

Item No.	Decision	Action by
3.	<p><u>DECLARATIONS OF INTERESTS IN AGENDA ITEMS:</u></p> <p>To receive any declarations of interests in agenda items.</p> <p><u>Decision</u></p> <p>No declarations of Interest were made by those present.</p> <p><u>Reason for Decision</u></p> <p>N/A</p> <p><u>Alternative options considered and rejected (if any)</u></p> <p>N/A</p>	N/A

Item No.	Decision	Action by
4	<p><u>WRITTEN QUESTIONS FROM MEMBERS OF THE PUBLIC</u></p> <p><u>Decision</u></p> <p>Not applicable as no questions had been received from Members of the public.</p> <p><u>Reason for Decision</u></p> <p>N/A</p> <p><u>Alternative options considered and rejected (if any)</u></p> <p>N/A</p>	N/A

Item No.	Decision	Action by
5	<p><u>REPORTS FROM OVERVIEW AND SCRUTINY COMMITTEE</u></p> <p>Consideration was given to a report from the Overview and Scrutiny Committee following their recent meetings.</p> <p>Executive were asked to note the update from the Overview and Scrutiny Committee.</p> <p><u>Decision</u></p> <ul style="list-style-type: none"> <li>a) The update from the Overview and Scrutiny Committee be noted, and</li> <li>b) The Scrutiny Officer and the Portfolio Holder for Nuclear and Corporate Services to meet with Sellafield Ltd in early 2020 and report back to Executive.</li> </ul> <p><u>Reason for Decision</u></p> <p>To support the aspiration of a Voluntary Living Wage Borough.</p> <p><u>Alternative options considered and rejected (if any)</u></p> <p>N/A</p>	N/A

Item No.	Decision	Action by
6.	<p data-bbox="277 237 531 271"><u>FORWARD PLAN</u></p> <p data-bbox="277 329 911 362">To consider the Executive's Forward Plan.</p> <p data-bbox="277 421 408 454"><u>Decision</u></p> <p data-bbox="277 512 1278 591"><b>RESOLVED</b> – That the Forward Plan of Key decisions and Work Plan be noted.</p> <p data-bbox="277 649 580 683"><u>Reason for Decision</u></p> <p data-bbox="277 741 1278 909">The Local Authority (Executive Arrangements (Access to information (England) Regulations 2012 requires a forward plan to be prepared in respect of key decisions. The work plan is good practice.</p> <p data-bbox="277 967 1062 1001"><u>Alternative options considered and rejected (if any)</u></p> <p data-bbox="277 1059 341 1093">N/A</p>	N/A

Item No.	Decision	Action by
7.	<p data-bbox="277 237 767 271"><u>CORPORATE STRATEGY 2020-24</u></p> <p data-bbox="277 327 1278 591">The 2020-2024 Corporate Strategy follows-on and builds upon the 2016-2020 Corporate Strategy. As the Elected Mayor enters a second term, the strategy incorporates the Mayors ambitions for the borough based on his manifesto pledges and the key priorities for the Council over the next four years.</p> <p data-bbox="277 647 408 680"><u>Decision</u></p> <p data-bbox="277 736 1278 815"><b>RESOLVED</b> – That the 2020-2024 Draft Corporate Strategy be agreed and recommended to Full Council for acceptance.</p> <p data-bbox="277 871 580 904"><u>Reason for Decision</u></p> <p data-bbox="277 960 1278 1084">Executive is responsible for setting the strategic agenda and managing the resources of the Council to ensure continued value and improvement throughout all of the Council’s business.</p> <p data-bbox="277 1140 1062 1173"><u>Alternative options considered and rejected (if any)</u></p> <p data-bbox="277 1229 810 1263">No other options were considered.</p>	<p data-bbox="1302 237 1497 546">Sarah Pemberton, Director Corporate Services and Commercial Strategy</p>

Item No.	Decision	Action by
14.	<p data-bbox="277 237 561 271"><u>PEOPLE STRATEGY</u></p> <p data-bbox="277 329 1276 591">Workforce planning is a continual process used to align the needs and priorities of the organisation with those of its workforce to ensure it can meet its objectives. The People Strategy has been developed so that Copeland Borough Council can achieve their Corporate Plan and the Commercialisation Strategy.</p> <p data-bbox="277 647 408 680"><u>Decision</u></p> <p data-bbox="277 736 1276 824"><b>RESOLVED:</b> that the People Strategy as the future direction of recruiting, developing and retaining our workforce be adopted</p> <p data-bbox="277 869 580 902"><u>Reason for Decision</u></p> <p data-bbox="277 958 1257 1140">The Executive need to be informed and involved of the future direction of the workforce so that the Councils clear vision to be a commercially focused organisation with a national reputation for a high quality service to be achieved.</p> <p data-bbox="277 1173 1062 1207"><u>Alternative options considered and rejected (if any)</u></p> <p data-bbox="277 1263 341 1296">N/A</p>	Pat Graham, Chief Executive.

Item No.	Decision	Action by
8.	<p data-bbox="277 237 810 271"><u>ACCESSIBLE INFORMATION POLICY</u></p> <p data-bbox="277 331 1273 454">To consider a report from the Overview and Scrutiny Committee’s Accessible Information Policy Task and Finish Group which had reviewed the Accessible Information Policy.</p> <p data-bbox="277 510 408 544"><u>Decision</u></p> <p data-bbox="277 600 1190 678"><b>RESOLVED</b> – that the changes to the Accessible Information Policy be approved.</p> <p data-bbox="277 734 580 768"><u>Reason for Decision</u></p> <p data-bbox="277 824 1278 947">Copeland Borough Council has a responsibility under the Equality Act 2010 to ensure that it meets the accessibility needs of all its residents.</p> <p data-bbox="277 1003 1066 1037"><u>Alternative options considered and rejected (if any)</u></p> <p data-bbox="277 1093 810 1126">No other options were considered.</p>	<p data-bbox="1302 237 1513 495">Julie Betteridge, Director of Growth and Inclusive Communities</p>

Item No.	Decision	Action by
9.	<p data-bbox="277 192 943 230"><u>UPDATE ON TOWN CENTRE DEVELOPMENT</u></p> <p data-bbox="277 282 1278 501">To consider a report which presents an update to confirm a) that work on a full Business Case for investment in Whitehaven through FHSF is progressing at pace and b) funding for developing both a Cleator Moor and Millom Town Investment Plan has been received against the Town Deals programme.</p> <p data-bbox="277 555 411 593"><u>Decision</u></p> <p data-bbox="277 647 544 685"><b>RESOLVED</b> – that</p> <ul style="list-style-type: none"> <li data-bbox="277 692 1278 911">a) an application for £50,000 had been made to match the £150,000 funding received from MHCLG, but not yet received and therefore to agree use of the risk reserve to underpin spend of up to £200,000 against the delivery of a business case for Future High Streets Fund (FHSF) be noted.</li> <li data-bbox="277 918 1238 1093">b) the progress of the FHSF application to the Cumbria Local Enterprise Partnership (CLEP) for capital investment of at least £1m for land assembly and delivery be supported and noted.</li> <li data-bbox="277 1099 1262 1229">c) the receipt and spend of the £140,000 funding being offered by MHCLG against each of the Town Deals for Cleator Moor and Millom be approved.</li> <li data-bbox="277 1236 1238 1366">d) the full Business Case for the Future High Street Fund to be considered by Executive on 20<sup>th</sup> April 2020 before final submission to MHCLG be noted.</li> </ul> <p data-bbox="277 1420 584 1458"><u>Reason for Decision</u></p> <p data-bbox="277 1512 1278 1910">Copeland Borough Council has been invited by the Ministry of Housing, Communities and Local Government (MHCLG) to develop a full Business Case for investment in Whitehaven through the Future High Streets Fund (FHSF). The Council has also been informed that Cleator Moor and Millom have been chosen to benefit from the opportunity presented through Town Deals and as part of the preparatory stage, Copeland Borough Council as lead council will receive capacity funding to help develop proposals.</p> <p data-bbox="277 1964 1278 2094">The benefit to Copeland residents from the development of an evidenced case for investment in Whitehaven and Town Deals for Cleator Moor and Millom is potential significant funding into</p>	<p data-bbox="1302 192 1513 454">Julie Betteridge, Director of Growth and Inclusive Communities</p>



	<p>the towns, both through Government, public and private sector partners. The regeneration of our town centres will bring improved economic prosperity with a knock-on increase in jobs, new businesses and visitors to the area.</p> <p><u>Alternative options considered and rejected (if any)</u></p> <p>No other options were considered.</p>	
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10.	<p><u>CORPORATE PEER CHALLENGE ACTION PLAN REPORT</u></p> <p>To consider and comment on the Corporate Peer Challenge Report Action Plan and progress to date.</p> <p><u>Decision</u></p> <p><b>RESOLVED</b> – that the Corporate Peer Challenge Report Action Plan and progress to date be noted.</p> <p><u>Reason for Decision</u></p> <p>Following the Corporate Peer Challenge undertaken in November 2018, a full report was submitted by the Local Government Association on behalf of the Peer Review Team. An action plan was drawn up to address recommendations in that report. Progress has been monitored quarterly by the Corporate Leadership Team. Recommendations made in the report to improve performance or build on good practice have been adopted and are being implemented.</p> <p><u>Alternative options considered and rejected (if any)</u></p> <p>No other options were considered.</p>	Pat Graham, Chief Executive.

Item No.	Decision	Action by
11.	<p data-bbox="279 192 1088 230"><u>CLIMATE AND ENVIRONMENT POSITION STATEMENT</u></p> <p data-bbox="279 282 1278 423">To consider the Climate Position Statement with a request for Executive to agree this statement, to be reported to Full Council in December.</p> <p data-bbox="279 468 408 506"><u>Decision</u></p> <p data-bbox="279 557 544 595"><b>RESOLVED</b> – that</p> <ul style="list-style-type: none"> <li data-bbox="279 602 1214 692">a) the Climate &amp; Environment Position Statement be agreed, and;</li> <li data-bbox="279 730 1238 875">b) the production of a “climate charter”, setting out the Council’s commitment to its members, staff, customers and the public in relation to climate change be endorsed.</li> </ul> <p data-bbox="279 920 580 958"><u>Reason for Decision</u></p> <p data-bbox="279 1010 1278 1308">Action on climate change can deliver many local benefits, including lower energy bills, economic regeneration and creation of local jobs, reductions in fuel poverty and improved air quality. Increasing resilience to climate change risks can result in avoided costs from flood damage to buildings, infrastructure and services, enhanced green spaces and improved health.</p> <p data-bbox="279 1397 1066 1435"><u>Alternative options considered and rejected (if any)</u></p> <p data-bbox="279 1487 341 1525">N/A</p>	<p data-bbox="1303 192 1501 315">Pat Graham, Chief Executive.</p>

Item No.	Decision	Action by
12.	<p data-bbox="279 237 1155 271"><u>HEALTH AND SAFETY MONITORING HALF YEARLY REPORT</u></p> <p data-bbox="279 329 1225 506">To receive the Bi-Annual report on Health and Safety. All Council activities have the potential to impact on Copeland Residents therefore, it is important that all activities are managed so they are carried out in a safe manner.</p> <p data-bbox="279 544 408 577"><u>Decision</u></p> <p data-bbox="279 633 1278 757"><b>RESOLVED:</b> that the Bi-Annual report on Health and Safety on the actions to comply with all relevant Health and Safety legislation and manages Health and Safety be noted.</p> <p data-bbox="279 815 580 848"><u>Reason for Decision</u></p> <p data-bbox="279 904 1278 1122">As an employer, Copeland Borough Council (CBC) is required to comply with the Health and Safety at Work Act 1974 and regulations made under that Act. The Council must have arrangements in place to protect employees and those affected by any work undertaking provided by the Council.</p> <p data-bbox="279 1178 1062 1211"><u>Alternative options considered and rejected (if any)</u></p> <p data-bbox="279 1267 341 1301">N/A</p>	Pat Graham, Chief Executive

Item No.	Decision	Action by
	<p data-bbox="279 145 801 181"><u>EXCLUSION OF PRESS AND PUBLIC</u></p> <p data-bbox="279 237 411 273"><u>Decision</u></p> <p data-bbox="279 329 1278 501"><b>RESOLVED</b> – that the press and public be excluded for the remaining item of business in view of the likely disclosure of exempt information as defined in paragraph 3 of part 1 of the Schedule 12A of the Local Government Act 1972 (as amended)</p> <p data-bbox="279 557 582 593"><u>Reason for Decision</u></p> <p data-bbox="279 649 341 685">N/A</p> <p data-bbox="279 741 1062 777"><u>Alternative options considered and rejected (if any)</u></p> <p data-bbox="279 833 341 869">N/A</p>	N/A

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13.	<p data-bbox="279 1104 1155 1140"><u>HEALTH AND SAFETY MONITORING HALF YEARLY REPORT</u></p> <p data-bbox="279 1196 1254 1276">To receive further details on the Bi-Annual report on Health and Safety.</p> <p data-bbox="279 1332 411 1368"><u>Decision</u></p> <p data-bbox="279 1424 1278 1563"><b>RESOLVED:</b> that the Bi-Annual report on Health and Safety on the actions to comply with all relevant Health and Safety legislation and manages Health and Safety be noted.</p> <p data-bbox="279 1619 582 1655"><u>Reason for Decision</u></p> <p data-bbox="279 1711 1278 1917">As an employer, Copeland Borough Council (CBC) is required to comply with the Health and Safety at Work Act 1974 and regulations made under that Act. The Council must have arrangements in place to protect employees and those affected by any work undertaking provided by the Council.</p> <p data-bbox="279 1928 1062 1964"><u>Alternative options considered and rejected (if any)</u></p> <p data-bbox="279 2020 341 2056">N/A</p>	Pat Graham, Chief Executive.

Item No.	Decision	Action by
14.	<p><u>DATE AND TIME OF NEXT MEETING:</u></p> <p><u>Decision</u></p> <p>It was noted that the next meeting of the Executive would be held on Monday 13 January 2020 at 10:00am in the Bainbridge Room.</p> <p><u>Reason for Decision</u></p> <p>N/A</p> <p><u>Alternative options considered and rejected (if any)</u></p> <p>N/A</p>	N/A

**The Meeting closed at 10:45 am**

Mayor